

CHAPEL AND HILL CHORLTON PARISH COUNCIL
Minutes of the Annual Meeting of Chapel and Hill Chorlton
Parish Council held on 30 April 2024

Present:

Parish Councillors: Tom Davey, Richard Montague, Richard Oppenheimer

1. Election of Chairman and Vice Chairman (including signing of Declaration of Acceptance of Office)

Chairman: Richard Oppenheimer proposed by Cllr Richard Montague, seconded by Cllr Tom Davey

Vice chairman: Richard Montague proposed by Cllr Richard Oppenheimer, seconded by Cllr Tom Davey

2. To receive apologies for absence

Apologies were received from Councillor Mark Humphries (observed via Zoom); Borough Councillor Amy Bryan.

3. To appoint an acting clerk

Cllr Davey agreed to continue to serve as the acting clerk.

4. To appoint a Responsible Financial Officer

Cllr Humphries was appointed as the Responsible Financial Officer.

5. To receive the asset register as at 31st March 2024

The current asset register was noted. It was decided to amend the entry for Chorlton Moss Landfill by adding "(The Meadow)" – to read: "Chorlton Moss Landfill (The Meadow)".

6. To review the Model Standing Orders, Financial Regulations and Risk Management Scheme for Chapel and Hill Chorlton Parish Council

The Council's Model Standing Orders, Financial Regulations and Risk Management Scheme were reviewed and noted. Risk Management Scheme Section 2 assets (update number of public noticeboard to read 4). No other revisions to the documents were considered necessary.

7. To note the budget for the year 2024/25

The budget already agreed for 2024/25 was noted.

8. To fix the dates and times of Regular Meetings of the Council for the ensuing year

Dates and times were fixed for the second Wednesday of the month, commencing at 7.30pm, as follows:

2024: 12 June; 10 July; 11 September; 9 October; 13 November; 11 December

2025: 8 January; 12 February; 12 March; 9 April (with Annual Parish Meeting); 14 May (with Annual Meeting).

The meeting closed at 7.57pm.

Signed

Date