

CHAPEL AND HILL CHORLTON PARISH COUNCIL
Minutes of the Annual Meeting of Chapel and Hill Chorlton
Parish Council held on 18 May 2022

1. Election of Chairman and Vice Chairman (including signing of Declaration of Acceptance of Office)

Chairman: Richard Oppenheimer proposed by Cllr Montague, seconded by Cllr Davey
Vice chairman: Richard Montague proposed by Cllr Davey, seconded by Cllr Humphries

2. To receive apologies for absence

Apologies were received from Amy Davies

3. To receive Declarations of Acceptance of Office from the newly elected councillors unless already done so prior to the meeting

Councillors signed their declarations of acceptance of office

4. To receive applications for the office of Parish Councillor and to co-opt candidates to fill the existing two vacancies

An application for co-option from Ms Nicola Davis was considered. Proposed by Cllr Davey and seconded by Cllr Humphries to accept the application and proceed with the co-option. Following the 5 May 2022 election there remains one vacancy. The Council has a limited period of time in which to co-opt.

5. To appoint an acting clerk

Cllr Davey agreed to serve as the acting clerk.

6. To appoint a Responsible Financial Officer

Cllr Humphries agreed to continue to serve as the Responsible Financial Officer.

7. To receive the asset register as at 31st March 2022

It was agreed to write off the laptop computer and the scanner-printer as they are now both over 3 years old, and to add the railings around the oak tree on Chapel Chorlton green.

8. To review the Model Standing Orders, Financial Regulations and Risk Management Scheme for Chapel and Hill Chorlton Parish Council

These had been circulated prior to the meeting.

9. To note the budget for the year 2022/23

The budget already agreed for 2022/23 was noted.

10. To fix the dates and times of Regular Meetings of the Council for the ensuing year

Dates and times were fixed for the second Wednesday of the month, commencing at 7.30pm, as follows:

2022: 8 June; 13 July; 14 September; 12 October; 9 November; 14 December

2023: 11 January; 8 February; 8 March; 12 April (with Annual Parish Meeting); 10 May (with Annual Meeting)

The meeting closed at 7.49pm.