## **CHAPEL AND HILL CHORLTON PARISH COUNCIL**

Email: chapelandhillchorltonpc@gmail.com Website: www.chapelandhillchorlton-pc.co.uk

## Friday 13th May 2022

The Annual Meeting of Chapel and Hill Chorlton Parish Council will be held on Wednesday 18th May 2022 commencing at 7:30pm, at the Function Room, Slaters Country Inn, for the purpose of transacting the following business. Virtual access via Zoom is available on request.

## **AGENDA**

- 1. To elect a Chairman and Vice Chairman (including signing of Declaration of Acceptance of Office)
- 2. To receive Apologies for Absence
- 3. To receive Declarations of Acceptance of Office from the newly elected councillors unless already done so prior to the meeting
- 4. To receive applications for the office of Parish Councillor and to co-opt candidates to fill the existing two vacancies
- 5. To appoint an acting clerk
- 6. To appoint a Responsible Financial Officer
- 7. To receive the asset register as at 31st March 2022
- 8. To review the Model Standing Orders, Financial Regulations and Risk Management Scheme for Chapel and Hill Chorlton Parish Council
- 9. To note the budget for the year 2022/23
- 10. To fix the dates and times of Regular Meetings of the Council for the ensuing year. This is currently the second Wednesday in the month, with no meeting in August

To be followed by a regular meeting of the Parish Council

**The Public and Press are welcome to attend** but please note that they may be excluded for any item the Council decide should be treated as confidential