

**CHAPEL AND HILL CHORLTON PARISH COUNCIL.****MINUTES OF THE MEETING HELD ON TUESDAY 14<sup>TH</sup> JANUARY 2020 at  
7:30pm, Copeland Cottage, Haddon Lane, Chapel Chorlton.****Present:**

Parish Councillors: V. Follwell, Chairman (VF), C. Follwell, (CF), P. Hunt, (PH), D. Mayer (DM), J. Neale (JN), D. Sant (DS)

County Councillor: P. Northcott (PN)

Clerk: Mrs J Simpson.

**001.01/20 Apologies.**

Parish Councillors: R. Montague (RM)

Borough Councillor: G. Hutton (GH)

**002.01/20 Public Participation.**

There was one member of the public present who wished to voice her opposition to the proposed forthcoming planning application off Sandy Lane. If permission was granted it would undermine both the Neighbourhood Plan and the democratic process. The project would bring no benefit to the local community. The development would pollute and contaminate the ground and cause a flood risk due to the increase in tarmac areas. There would be a detrimental impact on the fields, hedgerow, wood as well as air pollution and light pollution.

The Chairman thanked the Parishioner for her input and emphasised again the need for all to attend the drop in session at Whitmore Village Hall on 28<sup>th</sup> January between 2-6pm to ascertain the facts of the proposals. Any request for consultation would receive a joint response from Whitmore and Chapel and Hill Chorlton Parish Councils using the Neighbourhood Plan to make any comments.

**003.01/20 Minutes of the last meeting.**

It was **resolved** to approve and sign the minutes of the last regular meeting held on Tuesday 10<sup>th</sup> December 2019.

**004.01/20 Matters arising.**

There were no matters arising.

**005.01/20. Reports from Borough and County Councillors.**

**a. Borough:** GH had supplied an update that had been circulated by the Clerk to all Parish Councillors.

In addition PN presented further updates-The Joint Local Plan with Stoke-on-Trent would now be extended to cover up to 2037. A first draft was due with a second scheduled for summer 2020. New local figures showing age and demographics in wards and Parishes were now available. PN left a copy with the Clerk.

#### **b. County.**

- Full Council met prior to the Christmas break. An all age carers strategy was been formulated. There were 645 young carers in Staffordshire. Better crisis management and recognition of carers was contained in the strategy.
- The current Adult Learning Disability was due to be reviewed in July.
- Staffordshire Strategic plan was in place to ensure partnership Highways infrastructures in place prior to any major developments taking place.
- Staffordshire Highways were also formulating an asset structure plan, working with Keele University, to look at more Smart routes for traffic management.
- Children and families part two transformation was in place. There had been an increase in Social Workers and a successful drive to get more foster carers.
- Medium Term Financial Strategy showed an overspend on Children services as did 95% of all Local Authorities.
- 10,000 children took part in the summer Reading Challenge through the Library service.
- Looking to renew the agreement with Stoke-on-Trent City Council on the delivery of parking enforcement due to expire 31<sup>st</sup> March 2020.
- Flooding-SCC to take a harder line on flooding issues with landowners taking a more responsible role especially in rural areas e.g. clearing of gullies in private ownership.
- Flu jab still available and everyone was encouraged to be vaccinated.
- Still waiting for the signs at the top and bottom of Coombesdale to be installed.

#### **006.01/20 Planning Applications.**

No requests for consultation had been received.

#### **007.01/20 Planning Matters.**

The Clerk had circulated a letter sent to some residents in Stableford from a developer proposing 35 dwellings. This was noted by the Parish Council. If and when a formal request for consultation was made by the Planning Authority the Council would respond using the details in the Neighbourhood Plan.

#### **008.01/20 Neighbourhood Plan.**

It was **resolved** to approve the cost of joint training with Maer and Aston and Whitmore Parishes in how to respond to planning applications using the neighbourhood plan.

It was noted that NBC now had five weeks to consider the plan and accept the findings.

**009.01/20 Speed Indicator Device.**

Spy mode had still not been activated.

It was noted that the mobile speed reduction camera had been present in Hill Chorlton that week. Clerk to ask if statistics were available to compare the number of NIPs before and after the installation of the SID. **Action: Clerk to enquire.**

**010.01/20 Gates in Hill Chorlton.**

The Clerk had circulated some indicative costs. It was agreed to have a 1.5 width in white with a header stating "Welcome to Hill Chorlton. Please drive carefully."

**Action: Clerk to get another cost.**

**011.01/20 Parish Appearances and Highways.**

Progress of the signs at Coombesdale had been noted in 005.01/20b above. Everyone was reminded to report potholes using the Mystaffs App.

**012.01/20 Financial Matters.**

- a. The Clerk had made the revisions of the budget suggested at the last meeting and it had been circulated. It was **resolved** to approve the budget, it was then **further resolved** to set the Precept on the Rating Authority at £4379.
- b. It was **resolved** to approve the payments orders, receipts and transfers as in appendix A
- c. It was **resolved** to approve the bank reconciliation statement to 31<sup>st</sup> December 2019.
- d. It was **resolved** to approve Mrs. Clare Withington as the internal auditor for the accounts ending 31<sup>st</sup> March 2020

**013.01/20 Clerks report.**

All present were reminded of the closed meeting to be held with HS2 on 27<sup>th</sup> January exploring funding opportunities for community groups. It was agreed that VF would submit an article to "One Way" informing Parishioners of the result of the referendum.

**013.01/20 Schools Admission Policy.**

This had been previously circulated by the Clerk and no comments were made.

**014.01/20 Race, Equality and Crime and Disorder Statement.**

The Council recognised that it had not taken any decisions during the meeting re the above.

**015.01/20 Planned Absences.**

No absences were noted.

**016.01/20 Date and venue of next meeting.**

Tuesday 11<sup>th</sup> February at 7:30pm, Copeland Cottage, Haddon Lane, Chapel Chorlton.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 20:48hrs

**Appendix A Payment Schedule.**

<b>BACS/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>Total inc VAT</b>
046/19/20	Mrs. J Simpson	December Salary	
047/19/20	HMRC	PAYE December	41.40
048/19/20	Glendales	Underpayment of Bacs 039/19/20	0.30
<b>Total</b>			<b>217.80</b>

**CHAPEL AND HILL CHORLTON FINAL BUDGET 20-21**

<b>HEADING</b>	<b>BUDGET 2019-20</b>	<b>Total expected spend</b>	<b>budget 20-21</b>
<b>ADMINISTRATION</b>			
Salary Costs (inc tax)	2160	2167.2	2233
Internal Audit	60	44.88	60
Office costs	325	324	325
Stationery	80	80	80
Expenses (mileage)	240	212	235
Training	55	195	100
Web site support	60	250	250
Room Hire	120	140	120
Insurance	300	277.84	300
<b>TOTAL</b>	<b>3400</b>	<b>3690.92</b>	<b>3703</b>
<b>SUBSCRIPTIONS</b>			
SPCA	131	131	131
SLCC	39	40.25	41
<b>TOTAL</b>	<b>170</b>	<b>171.25</b>	<b>172</b>
<b>SECTION 136 DONATIONS</b>			
Poppy Appeal	60	60	60
<b>TOTAL</b>	<b>60</b>	<b>60</b>	<b>60</b>
<b>CONCURRENT FUNCTIONS</b>			
Summer bedding plant tubs X 3	50	0	0

Signature

Date

Village Green grass cutting X 4	600	708.82	600
<b>TOTAL</b>	<b>650</b>	<b>708.82</b>	<b>600</b>
<b>ASSETS</b>			
Noticeboards	0	0	0
BT phone box	25	850	25
Bench maintenance	265	404	50
Tree inspection and maintenance	300	0	300
Defib maintenance			50
Purchase and Maintenance of SID		3635.8	100
<b>TOTAL</b>	<b>590</b>	<b>4889.8</b>	<b>525</b>
<b>ALL TOTALS EXPENDITURE</b>	<b>4870</b>	<b>9702.87</b>	<b>4680</b>
Contingency			500
			5180
<b>INCOME</b>			
Precept	4379	4379	4379
Sec 136 concurrent functions	191	191	0
CTSG	190	190	190
Bank interest	11.83	18	12
Grazing rent	10	10	10
Landfill rent	100	100	100
VAT	182.66	182.66	790
<b>TOTAL INCOME</b>	<b>5064.49</b>	<b>5070.66</b>	<b>5481</b>

**PRECEPT BREAKDOWN**

Precept analysis	Precept Amount	No of properties
£22.93	£4,379	191 (19-20)
£23.05	£4,379	190 (20-21)
£22.93	£4,356	190 (20-21)

**RESERVES CARRIED FORWARD 31st MARCH 19 (Total)**

	<b>10846</b>
Purchase and installation of SID	3,600
Repair of BT door (Insurance claim)	850
bye election/parish poll	4,500
General/unmarked reserves	1896

**PROJECTED RESERVES 31ST MARCH 2020(Total)**

	<b>6067</b>
By election Parish Poll	4,500
General/unmarked reserves	1567

Signature

Date