

**CHAPEL AND HILL CHORLTON PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on**  
**TUESDAY 8<sup>th</sup> October 2019 at 7:30pm Copeland Cottage, Haddon Lane, Chapel**  
**Chorlton.**

**Present:**

**Councillors:** J. Neal, (Chairman), C. Follwell, P. Hunt, R. Montague, D. Sant.

Clerk: Mrs. J. Simpson.

**155.10/19 To receive apologies for absence.**

Parish Councillors: V. Follwell, D. Mayer.

Borough Councillor: G. Hutton.

**156.10/19 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**

None were declared.

**157.10/19 Public Participation:**

There were no members of the public present.

**158.10/19 To consider approving and signing the minutes of the last regular meeting held on 20<sup>th</sup> August 2019**

The minutes from 20<sup>th</sup> August 2019 were confirmed as a true record and signed.

**159.10/19 To consider matters arising from the minutes not included elsewhere on the agenda.**

There were no matters arising.

**160.10/19 Borough and County Councillor Reports.**

**1. Borough:**

A report from Borough Councillor G. Hutton had been previously circulated and the contents had been noted.

**2. County:**

No report was available.

**161.10/19 Planning Applications.**

No applications had been received

**162.10/19 Neighbourhood Development Plan.**

A hard copy of the report and decision from NBC had been placed in the church and links to the documents made from CHCPC web site to NBC web site. The referendum would take place within 56 days of the announcement.

**163.10/19 Installation of SIDs in Hill Chorlton**

a. Data had not yet been collected by the Clerk due to technical difficulties.

b. The overgrown hedge was causing difficulties and although a Parishioner had reported the issue to SCC the problem remained. Clerk to write requesting the hedge is cut back as it was impeding both the SID and a road sign.

**Clerk**

- 164.10/19 Proposed installation of “gates” in Hill Chorlton.**  
The Clerk shared a brochure illustrating the same gates that are currently installed in Swynnerton. It was agreed that a gate would help to reduce speeding traffic. Article to be placed in One Way magazine to ask the views of Parishioners. **VF**
- 165.10/19 Tackling Loneliness and Isolation Project.**  
The LAP was supporting the above project. A meeting had been held that day at Whitmore to encourage more people to take part. Notices had gone on the Parish noticeboards and posted on the web site. Councillors on social media had been encouraged to share the project.
- 166.10/19 Parish Appearances and Highways.**  
a. There was concern that the grass verges would be cut less frequently than at present. Clerk to write to SCC to find out. It was suggested the Parish may take on such a project, but this would have an impact on the precept. **Clerk**  
b. The village green had suffered some turned up damage from a Western Power contractors van. A Parishioner had also raised issues about dog feaces on the green. The idea was raised for an event on the green next year and it was agreed to put on the next agenda for full discussion. **Next agenda**  
c. The e-mail from County Councillor H Fisher had been circulated and the once a season filling of the salt pile between Stone House and Kennels Cottages was noted.
- 167.10.19 Rural Runabout**  
Clerk will circulate contact details. Notice of the next meeting had been received that day. **Clerk**
- 168.10/19 Financial Matters.**  
a. It was **RESOLVED** to approve the payment schedule and transfers as in appendix A.  
b. The current budget position as in appendix B was noted and the Bank reconciliation noted and signed.  
c. New Model Financial Regulations-these had been previously circulated, and it was **RESOLVED** to accept the New Model Financial Regulations.
- 169.10/19 Clerks Report.**  
The Clerks report had been previously circulated, and the contents had been noted. No one was to attend the Remembrance Day parade in Newcastle. It was noted that a donation for the Poppy Wreath would be needed for the Maer memorial and D. Sant to ask ex Parish Councillor H. Butters to represent the Parish Council at this event. **DS**  
The Clerk had also received information from a Parishioner about a telephone scam that suggested it was from an insurance company. The scam had been targeting vulnerable people and the incident had been reported to the police.

**170.10/19 Equality and Crime and Disorder Statement.**

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race or Equality legislation, or by the Crime and Disorder Act 1998.

**171.10/19 Councillors Planned Absence**

The Clerk was informed of absences in November. Care would be needed to ensure that the next meeting would be quorate.

**154.08/19 Date of the next regular meeting will be Tuesday 12<sup>th</sup> November 2019, to commence at 7:30pm, in Copeland Cottage, Haddon Lane, Chapel Chorlton.**

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 21:05hrs

**Appendix A Payment Schedule.**

<b>BAC S/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>Total inc VAT</b>
031/19/20	Mrs. J Simpson	August Salary <b>PAID</b>	176.10
032/19/20	HMRC	PAYE August PAID	41.40
033/19/20	Copeland Cottage	Room Hire July/Aug	20.00
034/19/20	Cheshire SLCC	Cheshire Clerks branch conference	7.50
035/19/20	Mrs. J Simpson	Sept salary	166.20
036/19/20	HMRC	PAYE Sept 19	41.40
<b>Total</b>			<b>452.60</b>

**Appendix B Budget Update.****CHAPEL AND HILL CHORLTON BUDGET UPDATES 2019/20**

<b>HEADING</b>	<b>BUDGET 18/19</b>	<b>31st March 19</b>	<b>BUDGET 2019-20</b>	<b>Q2 spend</b>	<b>Total to 30.09.19</b>
<b>ADMINISTRATION</b>					
Salary Costs (inc tax)	1155.84	2143.1	2160	541.80	1083.60
Internal Audit	0	56.96	60	0	44.88
Office costs	173	320.4	325	81.0	162
Stationery	30	39.99	80	32.13	36.42
Expenses (mileage)	180	238.95	240	53.10	116.10
Training	200	47.5	55	90.0	90
Web site support	60	0	60	0	
PC purchase. Web site etc		0		0	0

Signature

Date

Room Hire	100	102	120	0	60
Insurance	305	277.84	300	0	277.84
Nalc/LCAS reg fee	0	60	0	0	0
<b>TOTAL</b>	<b>2203.84</b>	<b>3286.8</b>	<b>3400</b>	<b>798.03</b>	<b>798.03</b>
<b>SUBSCRIPTIONS</b>					
SPCA	150	131	131	0	131
SLCC	0	39	39	0	0
<b>TOTAL</b>	<b>150</b>	<b>170</b>	<b>170</b>	<b>0</b>	<b>131</b>
<b>SECTION 136</b>					
<b>DONATIONS</b>					
Poppy Appeal	60	60	60	0	0
First Responders	0				
<b>TOTAL</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>0</b>	<b>0</b>
<b>CONCURRENT FUNCTIONS</b>					
Summer bedding plant tubs X 3	96	96	50	0	0
Village Green grass cutting X 4	392	342	600	0	0
Footpath one	60	0	0	0	0
<b>TOTAL</b>	<b>548</b>	<b>438</b>	<b>650</b>	<b>0</b>	<b>0</b>
<b>ASSETS</b>					
Noticeboards	400	168.97	0	0	0
BT phone box	200	495	25	0	850
Purchase of defib cabinet	600	557.94	0	40.53	40.53
Benches X 2	100	30	265	404	404
Tree inspection and maintenance			300	0	0
Purchase of SID				3635.80	3635.80
<b>TOTAL</b>	<b>1300</b>	<b>1251.9</b>	<b>590</b>	<b>4080.33</b>	<b>4080.33</b>
<b>ALL TOTALS EXPENDITURE</b>	<b>4261.84</b>	<b>5206.7</b>	<b>4870</b>	<b>4878.36</b>	<b>4878.36</b>

Signature

Date