

**CHAPEL AND HILL CHORLTON PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on**  
**TUESDAY 20<sup>th</sup> August 2019 at 7:30pm in the chalet adjacent to Copeland Cottage,**  
**Haddon Lane, Chapel Chorlton.**

**Present:**

**Councillors:** Mrs V Follwell. (Chairman), D. Mayer, R. Montague, J. Neal.  
Borough Councillor G. Hutton (part)  
County Councillor P. Northcott (part)  
Clerk: Mrs. J. Simpson.

**134.08/19 To receive apologies for absence.**

Parish Councillors: C. Follwell, P. Hunt, D. Sant.

**135.08/19 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**

None were declared.

**136.08/19 Public Participation:**

There were three members of the public present. Following the request for consultation in One Way magazine, they wished to make their views known about the proposed tree planting on the Village Green. They had talked with other Parishioners and written to the Clerk. The letter had been circulated to all Parish Councillors. The Parishioners were not opposed to the planting of trees in principle-just not on the Green as they believed it would cause maintenance issues, obstruct visibility, potentially cause issues with nearby drains and they wished to retain the open traditional character of the village green.

One of the Parishioners mentioned issues with unfinished potholes and expressed concern about the dip in the land outside of the church in Chapel Chorlton. Borough Cllr G. Hutton advised them to make use of the reporting App that could be used on their mobile phones.

The Chairman thanked the Parishioners for coming along to the meeting and responding to the request for consultation re tree planting. The Parishioners then left the meeting.

**137.08/19 To consider approving and signing the minutes of the last regular meeting held on 9<sup>th</sup> July 2019**

The minutes from 9<sup>th</sup> July 2019 were confirmed as a true record and signed.

**138.08/19 To consider matters arising from the minutes not included elsewhere on the agenda.**

There were no matters arising.

**139.08/19 Borough and County Councillor Reports.**

**1. Borough:**

A report from Borough Councillor G. Hutton had been previously circulated and the contents had been noted. The Councillor was thanked for his attendance and left the meeting at 7:50pm.

**2. County:**

Covered in agenda item 144.08/19

**140.08/19 Planning Applications.**

19/00626/FUL-Meadow View House, Haddon Lane. Variation of appeal schedule, item 2 of planning permission 15/00878/FUL to substitute drawing number 5453-002 with 5453-010D for retention of amended

position of garage and drive.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/19/00626/FUL>

The Parish Council noted this application was one to regularize the actual situation as the work has already commenced. The Council would support the view of the Planning Officer that this is the case and welcome the input of the Boroughs Landscape officer to protect the tree, currently subject to a tree preservation order, by a reinspection in two years time.

18/00507/OUT-APP/P3420/W/19/3225154. Croft Farm-erection of 11 bungalows and a replacement farmhouse.

The above appeal was upheld by the building inspector. The contents of the decision had been previously circulated and were noted by The Parish Council.

**141.08/19 Neighbourhood Development Plan.**

The inspectors report had been circulated and subject to some minor amendments the plan would now go to a public referendum.

**142.08/19 Stableford Flower Beds.**

Nothing to report. It was agreed to remove from future agendas until there was further progress.

**143.08/19 Installation of SIDs in Hill Chorlton**

- a. Data had not yet been collected by the Clerk. It was anticipated that the data would be available on the web site at a later date.
- b. There had been some challenge as to the ownership of the land the SID had been placed on. Plans of the land from SCC clearly showed to be in SCC ownership. A Parishioner had reported to SCC that an overgrown hedge was preventing the sensor from picking up vehicles from a further distance away.

County Councillor P Northcott arrived at 8:20pm

**144.08/19 County Councillors Report.**

- The County was in the unfortunate position of having to close a primary school due to only 25% occupancy.
- County Council was supporting NBC with air quality-there were issues with waiting vehicles outside of schools.
- Recent poor weather had reduced the number of repaired defects to 217. There had been 203 new reports.
- Staffordshire Warmer Homes Fund had £2.6m available to support residents with no central heating especially in rural areas.
- The "Your Staffordshire" card had been withdrawn.
- A group had been looking at Brexit and potential impact on vital services.
- A tripartite agreement was now in place tackling victims of domestic abuse.
- The County was looking to develop older person's nursing homes

in 3 locations within the County.

- CCG is aiming to group GPs surgeries together so cross references to specific services could be made.
- The requests for signage in Coombesdale had been placed by the County Councillor but no action as yet.

County Councillor also provided further updates from the Borough:

- A draft Rural Housing Needs Assessment was due to be published.
- NBC were in the process of applying for qualifying status for HS2 which would give them a seat at the table as a planning authority.
- There had been a complaint about the location of the SID.
- Some pothole patching had been done but not completed.
- Head of planning at NBC was scheduled to retire shortly.
- Looking at delivering a mix of retail and housing in Newcastle TC.
- Joint Local Plan is still on course to be delivered by the end of the year.
- DEFRA had issued a directive on clean air and a strategy was needed by October 2019.
- There was work ongoing with Keele University on the university growth corridor.
- Chatterley Valley West had received approval from Planning for logistics and manufacturing units.

**145.08/19 Proposed installation of “gates” in Hill Chorlton.**

It was agreed to further investigate the value of gates in slowing down traffic and the cost of purchase and installation. It was agreed that the Chairman would photograph and send a photograph of the gate at Cotes Heath and Standon to the Clerk and that Cllr D Mayer would do likewise for the Swynnerton Gate.

**VF  
DM**

**146.08/19 Local Council Award Scheme.**

It was **resolved** to confirm that the Parish Council had the following policies and procedures in place and they were all available on the Parish Council web site:

- Standing Orders.
- Financial Regulations.
- Code of Conduct linked to Councillors Interests.
- Publication Scheme.
- Last Annual Return.
- Transparent information about council payments.
- Calendar of all meetings including the Annual Meeting of Electors.
- Minutes for one year of full council meetings
- Current agendas.
- Budget and precept information for the current year.
- Complaints procedure.
- Council contact details and councillor information in line with the transparency code.
- Action Plan for current year.
- Evidence of consulting the community.

- Publicity advertising council activities.
- Evidence of participating in Town and Country Planning

It was **further resolved** to confirm that the Parish Council had the following policies and procedures in place; some of which were available on line and others available on request from the Clerk.

- Risk Management Scheme.
- Register of assets.
- Contracts for all members of staff.
- Up to date Insurance policies that mitigate risks to public money.
- Disciplinary and Grievance procedures.
- Policy for training new staff and councillors.
- Record of all training undertaken by staff and councillors in the last year.
- A clerk who has achieved 12 CPD points in the last year.

**147.08/19 Parish Appearances and Highways.**

- It was noted that the grass cutting of the grass verges in the Parish was very poor. Cllr Northcott explained that there had been financial issues with the cutting of grass verges and as a result some areas had only received one cut in the growing season.

**148.08/19 Tree Planting on the Village Green**

The Parish Council noted the concerns raised by Parishioners who responded to the request for consultation and it was **resolved** not to continue with the project.

**149.08.19 Rural Runabout**

The Clerk had attended the AGM of the above Charity where it had been agreed by the trustees to invite Board members i.e. a representative from each of the Parish Councils to the meetings to enable the project to carry on moving forward.

It was **resolved** that the Chairman, Mrs. V. Follwell would be the representative for Chapel and Hill Chorlton Parish Council.

**150.08/19 Financial Matters.**

- It was **RESOLVED** to approve the payment schedule and transfers as in appendix A
- The current financial risk schedule had been previously reviewed and circulated by the Clerk. It was **resolved** to note the revision of the document.
- New Model Financial Regulations-it was agreed to defer to the next meeting so the appropriate amendments could be made to the policy.
- It was **resolved** to approve that the Clerk be given delegated authority to pay any urgent invoices prior to the next meeting on 8<sup>th</sup> October.
- It was **resolved** to approve the attendance of the Clerk at Cheshire SLCC day conference at a cost of £12.

**Clerk  
Next  
agenda**

**151.08/19 Clerks Report.**

The Clerks report had been previously circulated and the contents had been noted.

The Clerk had attended the LAP meeting on 18<sup>th</sup> July and the minutes would be circulated when available. Chairman to attend the next LAP meeting on 12<sup>th</sup> September.

**152.08/19 Equality and Crime and Disorder Statement.**

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

**153.08/19 Councillors Planned Absence**

The Clerk was informed of an absence in October..

**154.08/19** Date of the next regular meeting will be **Tuesday 8<sup>th</sup> October 2019, to commence at 7:30pm**, in Copeland Cottage, Haddon Lane, Chapel Chorlton.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 21:25hrs

**Appendix A Payment Schedule.**

<b>BAC S/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>Total inc VAT</b>
023/19/20	Elan City	SID, Solar Panel etc <b>PAID</b>	2266.80
024/19/20	Barlaston PC	Planning Training	25.00
025/19/20	E-on	Supply and installation of 2 metal poles for SIDs <b>PAID</b>	1233.14
026/19/20	Clive Barks	Reimbursement of electrical equipment needed for defibrillator	40.13
027/19/20	Eurooffice	Printer/toner cartridges <b>PAID</b>	32.13
028/19/20	Steve Hough	Installation of SID in Hill Chorlton	100.00
029/19/20	Mrs. J Simpson	July salary	199.50
030/19/20	HMRC	PAYE July 19	41.40
<b>Total</b>			<b>3938.10</b>

Signature

Date