

CHAPEL AND HILL CHORLTON PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on
27
TUESDAY 9th July 2019 at 7:30pm at Copeland Cottage, Haddon Lane, Chapel
Chorlton.

Present:

Councillors: Mrs V Follwell. (Chairman), D. Mayer, C. Follwell, P. Hunt, J. Neal,
Clerk: Mrs. J. Simpson.

113.07/19 To receive apologies for absence.

Parish Councillors: R. Montague, D. Sant.

County Councillor: P. Northcott.

Borough Councillor: G. Hutton.

114.07/19 To receive Councillors declarations of Pecuniary Interest in items on the agenda.

None were declared.

115.07/19 Public Participation:

There were no members of the public present.

116.07/19 To consider approving and signing the minutes of the last regular meeting held on 11th June 2019

The minutes from 11th June 2019 were confirmed as a true record and signed.

117.07/19 To consider matters arising from the minutes not included elsewhere on the agenda.

a. Coombsdale-this was still ongoing-no further progress.

b. Adventure Playground-the clerk had attended the AGM of the trustees of Copeland Cottage. Unfortunately, it was not possible to allow open access to the adventure playground for the following reasons:

The rest of the site would be open and therefore vulnerable to damage.

If anyone had an accident whilst on the property, the trustees of the charity would be responsible.

The trustees would welcome bookings from established groups e.g. youth groups that were supervised and carried public liability insurance. Clerk to respond to the original enquiry from the parishioner.

c. Replacement bench in Hill Chorlton had now been received and installed.

Clerk

118.07/19 Borough and County Councillor Reports.

1. Borough:

The taxi and private hire policy had been revised by Newcastle Borough Council.

The application for a traveler's site in Blackbrook had been refused.

2. County:

No report was available.

119.07/19 Planning Applications.

a. 19/00481/FUL-Land off Watering Close, Newcastle Rd-variation of condition 1 of planning application 16/00481/ful to the design of Unit 1.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/19/00481/FUL>

Signature

Date

The Parish Council had no objections to this application.

- b. 19/00316/FUL-Meadow View House, Haddon Lane, Chapel Chorlton-removal of front boundary hedge and erection of new boundary wall and timber gates-revised plans.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/19/00316/FUL>

The Parish Council noted this was amended application. However, it objected on the same grounds as before that it was an inappropriate development and not in keeping with the locale.

120.07/19 Neighbourhood Development Plan.

Comments had been submitted by NBC that needed responses. These had been circulated by the Clerk at Whitmore Parish Council and it was **resolved** to approve the comments.

121.07/19 Chairman and Local Councillor Training.

Mrs. V Follwell had attended the Chairmanship skills training and Cllrs. C. Follwell, P. Hunt and D. Mayer had attended the local councillor training. It was noted that although both courses had appropriate content, it was not delivered in an engaging format.

122.07/19 Defibrillator in BT Box

The defibrillator was now up and running. Cllr J Neal agreed to conduct the weekly inspection and complete the online inspection sheet once he had got the details from First Responders. **JN**

123.07/19 Stableford Flower Beds.

The AGM of Stableford Management group had been held and there were more pressing priorities at present. Cllr D Mayer to send the ownership plan of the land proposed for the flowerbed to the Clerk, so further enquires could be made re status of licence held by the Parish Council. Clerk to then check with SCC. **DM**
Clerk

124.07/19 Installation of SIDs in Hill Chorlton

SID opposite the parish noticeboards had been installed that day and positive comments were already forthcoming. Clerk to collect data with a view to returning the monitoring form to the funding body in October 2019. Clerk to also send costs of pole, SID, jubilee clips and installation to Cllr Mayer with a view to locating further sponsorship for a device in the Stableford area. **Clerk**

125.07/19 Proposed installation of “gates” in Hill Chorlton.

The matter was deferred to the next meeting. **Next agenda**

126.07/19 Parish Appearances and Highways.

- a. Village Green-the grass had been cut that day. It was noted that this was the third cut of the growing season and the timing of the fourth cut would need to be reviewed in the light of the budget balance.

Permission was sought by a Parishioner to park vehicles on the village green on 10th August. It was **resolved** to approve this.

- b. The Parish Council thanked the parishioner who had relocated the planter in Hill Chorlton next to the noticeboards.

127.07/19 Tree Planting on the Village Green

There was the opportunity to obtain 30 free small trees from the Woodland Trust. It was agreed to ask the public via the church magazine if they had any objections to the proposed planting. It was suggested that two locations may be viable. Near to the BT box and the far point of the village green triangle.

VF**128.08.19 Review of Action Plan to 2020.**

This had been previously circulated. A clerical error was noted. It was **resolved** to add "to investigate the feasibility of tree planting on the village green".

129.07/19 Financial Matters.

- a. It was **RESOLVED** to approve the bank reconciliation statement and this was signed by the chairman.
- b. The budget position was noted as in appendix A
- c. It was **RESOLVED** to approve the payment schedule and transfers as in appendix B.

130.07/19 Clerks Report.

The Clerks report had been previously circulated and the contents had been noted.

A representative to the AGM on 22nd July of the Rural Runabout was requested and it was agreed that the chairman would attend.

VF**131.07/19 Equality and Crime and Disorder Statement.**

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

132.07/19 Councillors Planned Absence

The Clerk was informed of an absence in August.

133.07/19 Date of the next regular meeting will be Tuesday 20th August 2019, to commence at 7:30pm, in the chalet adjacent to Copeland Cottage, Haddon Lane, Chapel Chorlton.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 20:45hrs

Appendix A. Budget Update.

CHAPEL AND HILL CHORLTON BUDGET UPDATES 2019/20

HEADING	BUDGET 18/19	31st March 19	BUDGET 2019-20	Q1 spend
ADMINISTRATION				
Salary Costs (inc tax)	1155.84	2143.12	2160	541.8
Internal Audit	0	56.96	60	44.88
Office costs	173	320.4	325	81
Stationery	30	39.99	80	4.29
Expenses (mileage)	180	238.95	240	63
Training	200	47.5	55	0
Web site support	60	0	60	0
PC purchase. Web site etc		0		
Room Hire	100	102	120	60
Insurance	305	277.84	300	277.84
Nalc/LCAS reg fee	0	60	0	
TOTAL	2203.84	3286.76	3400	1072.8
SUBSCRIPTIONS				
SPCA	150	131	131	131
SLCC	0	39	39	
TOTAL	150	170	170	131
SECTION 136 DONATIONS				
Poppy Appeal	60	60	60	0
First Responders	0			
TOTAL	60	60	60	0
CONCURRENT FUNCTIONS				
Summer bedding plant tubs X 3	96	96	50	0
Village Green grass cutting X 4	392	342	600	0
Footpath one	60	0	0	0
TOTAL	548	438	650	0
ASSETS				
Noticeboards	400	168.97	0	0
BT phone box	200	495	25	850
Purchase of defib cabinet	600	557.94	0	141.52
Benches X 2	100	30	265	0
Tree inspection and maintenance			300	0
TOTAL	1300	1251.91	590	991.52
ALL TOTALS EXPENDITURE	4261.84	5206.67	4870	2195.33
INCOME				
Precept	3010	3010	4379	
Sec 136 concurrent functions	438.75	394	191	
CTSG	190	190	190	
Bank interest	3	11.27	6.68	
Grazing rent	10	20	10	

Signature

Date

Rent for Green	5	0	0
Landfill rent	100	100	100
Safer Roads Partnership(SIDS)	3180	3180	0
SCC Community Fund(De-fib)	600	600	0
Insurance claim-BT box door	725	725	0
Transparency fund	0		
VAT		195.93	182.66
TOTAL INCOME	8261.75	8426.2	5059.34

RESERVES

Business Reserve 2		0.22	0.22
Business reserve 1		10759.95	13336.63
Current Account		86.22	190.89
Total in bank		10846.39	13527.74

Appendix B Payment Schedule.

BAC S/CHQ NO.	TO WHOM PAID	DETAILS	Total inc VAT
016/19/20	Mrs. J Simpson	Salary June 2019 office expenses and mileage	176.10
017/19/20	HMRC	PAYE June 19 2019 for Mrs. J Simpson	41.40
018/19/20	SPCA	Chairmanship skills	20.00
019/19/20	SPCA	Local councillor training	45.00
020/19/20	Marmax recycled products	New bench	324.00
021/19/20	Mrs. J Simpson	Reimbursement 6 high torque jubilee clips	35.86
022/19/20	Mr. S Hough	Transport to site and installation of new bench in Hill Chorlton	80.00
Total			722.36

Signature

Date