

**CHAPEL AND HILL CHORLTON PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on**  
**TUESDAY 16<sup>th</sup> April 2019 at 7:40pm at the chalet adjacent to Copeland Cottage,**  
**Haddon Lane, Chapel Chorlton.**

**Present:**

**Councillors:** Mrs V Follwell. (Chairman), P. Hunt, D.Mayer, J. Neal, D. Sant.  
**Clerk:** Mrs. J. Simpson.

**060.04/19 To receive apologies for absence.**

Parish Councillors: C. Follwell, R. Montague

**061.04/19 To receive Councillors declarations of Pecuniary Interest in items on the agenda.**

None were declared.

**062.04/19 Public Participation:**

There were no members of the public present.

**063.04/19 To consider approving and signing the minutes of the last regular meeting held on 12<sup>th</sup> March 2019**

The minutes from 12<sup>th</sup> March 2019 were confirmed as a true record and signed.

**064.04/19 To consider matters arising from the minutes not included elsewhere on the agenda.**

- a. Coombsdale-there had been no further updates. It had been reported to the Parish Council that another large vehicle had got stuck since the last Council meeting. Clerk to check progress with County Cllr Northcott.

**Clerk**

**065.04/19 Borough and County Councillor Reports.**

**1. Borough:**

No report was available. However, the resignation of Cllr. D. Harrison was regretfully noted. The Parish Council wished to thank Cllr Harrison for his support and efforts for the Parish over the last year.

**2. County:**

No report was available.

**066.04/19 Planning Applications.**

- a. 19/00253/FUL-Don Law, Jaguar Specialist, Stone Road, Hill Chorlton-erection of additional storage and workspace areas.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/19/00253/FUL>

There were no objections to this application.

**067.04/19 Neighbourhood Development Plan.**

An update had been circulated and placed on the notice boards and web site. However, it was further noted that the 6 weeks consultation on regulation 16 was anticipated to commence 23<sup>rd</sup> April 2019. The external examination was expected to take place in July 2019 and final referendum late September/early October 2019.

**068.04/19 Defibrillator in BT Box**

The repair work had been completed by Mr. Hough and an excellent job had been completed. The Clerk had contacted the electrician and installation was now imminent. There was some discussion as to whether an external code lock should be placed on the door of the BT box rather than the defibrillator cabinet. However, it was noted that this would

increase the costs. Clerk to order signage for the external of the box. The Clerk still had the original internal defibrillator cabinet. Clerk to take to Cllr Sant to see if Eccleshall First Responders could make use of the cabinet. **Clerk**

It was **RESOLVED** to have a notice inside informing the community the service had been provided by, **Clerk**

- The Parish Council.
- Staffordshire County Council.
- Eccleshall First Responders.
- Stableford Caravan Park.

**069.04/19 Stableford Flower Beds.**

Due to illness the AGM of the management company had been delayed so there was no further progress. Cllr D. Mayer informed the Council that the grass verge actually belonged to the management company and not Staffordshire County Council Highways as previously thought.

**070.04/19 Installation of SIDs in Hill Chorlton**

Maer and Aston Parish Council had no objections to the erection of a pole within their parish for the installation of a SID

The Clerk had sourced another company with a cheaper quotation. Clerk to enquire whether there would be any discount for 2 or 3 purchases rather than just the one. **Clerk**

**Resolved** to approve working towards the installation of more than one device if the budget was available.

**071.04/19 Reports of shed burglaries.**

The PCSO had informed the Clerk there had been four incidences reported in Hill Chorlton-- Two burglaries where tools and gardening equipment was taken, and two attempted burglaries. Enquiries were ongoing and local officers were paying attention to the area.

It was noted that the warning notice concerning shed security at the top of the village green had disappeared. Clerk to check if alternatives were available from the police. **Clerk**

**072.04/19 Request to park on the Village Green.**

A request had been received from a Parishioner to use the edge of the village green for parking for guests at his wedding on Saturday 6<sup>th</sup> July.

It was **RESOLVED** to approve the request.

**073.04/19 Parish Appearances and Highways.**

- a. Flooding at the end of Sandy Lane at the junction with Woodside. Ref 4155226-awaiting inspector.
- b. Pothole in Sandy Lane. Ref 4155225. Repair completed.
- c. Request to NBC for road cleaning for Stableford Bank, road surrounding the village green at Chapel Chorlton and School Bank-it was noted that this had been swept.
- d. Grass cutting of village green-agreed to ask the Clerk to request first cut after Easter and ensure Kennels Lane is mown over as well. **Clerk**

- e. Parish Council wished to thank the Parishioners who cleaned and cleared the road outside of the church in Chapel Chorlton.

**074.04/19 Financial Matters.**

- a.) It was **RESOLVED** to approve the draft statement of accounts for year ending 31<sup>st</sup> March 2019.
- b.) It was **RESOLVED** to approve the annual bank reconciliation to 31<sup>st</sup> March 2019.
- c.) It was **RESOLVED** to approve the attendance of Mrs. V Follwell on the Chairmanship skills training at SPCA at a cost of £20.
- d.) It was further **RESOLVED** to approve the attendance of Cllrs Hunt, Mayer and C. Follwell on the new councillors training at SPCA at a total cost of £40
- e.) It was **RESOLVED** to approve the payment schedule and transfers as attached in appendix A.

**075.04/19 Clerks Report.**

The Clerks report had been previously circulated and the contents had been noted.

An e-mail had been received from a Parishioner requesting that the Parish Council investigate the possibility of children in the parish accessing the adventure playground by Copeland Cottage. It was agreed that Cllr C Follwell and the Clerk meet with the appropriate trustee to explore this further.

**CF/  
Clerk**

**076.04/19 Equality and Crime and Disorder Statement.**

Councillors appreciated no decisions had been taken during the Meeting which were affected either by Race and Equality legislation, or by the Crime and Disorder Act 1998.

**077.04/19 Councillors Planned Absence**

No absences were noted.

**078.04/19** Date of the next regular meeting will be **Tuesday 14<sup>th</sup> May 2019, commencing directly after the Annual meeting of the Parish Council scheduled to commence at 7:30pm**, in Copeland Cottage, Haddon Lane, Chapel Chorlton.

The Chairman thanked the Councillors for their attendance, and there being no further business, closed the Meeting at 20:45hrs

**Appendix A Payment Schedule.**

<b>BAC S/CHQ NO.</b>	<b>TO WHOM PAID</b>	<b>DETAILS</b>	<b>To tal inc VAT</b>
001/19/20	Mrs. J Simpson	Salary March 2019 office expenses and mileage	176.10
002/18/19	HMRC	PAYE March 2019 for Mrs. J Simpson	41.40
003/19/20	SPCA	Annual Subscription 19-20	131.00
004/19/20	Copeland Cottage	Room hire, Jan/Feb/Mar 19	30.00
005/19/20	BHIB	Annual Insurance premium	277.84
006/19/20	Mr. Hough	Repair of BT Phone box door	850.00
<b>Total</b>			<b>1506.34</b>

Current account 86.22  
Roads.)

Business account £10, 833.21 (£3180 ring fenced for Safer

Signature

Date