

Chapel and Hill Chorlton Parish Council

MINUTES OF THE ANNUAL MEETING HELD ON The 15th May 2018

The Annual Meeting of Chapel and Hill Chorlton Parish Council was held on Tuesday, the 15th May 2018, at 7:30pm, in Copeland Cottage Chalet, Haddon Lane, Chapel Chorlton.

PRESENT

Councillors: Mrs V Follwell, C. Follwell, P. Hunt, J. Neal, Ms J. Oppenheimer, D. Sant

There were no parishioners present.

1. TO ELECT A CHAIRMAN

Mrs V Follwell was proposed and seconded as Chairman and there been no other nominations, Mrs V Follwell was elected Chairman. Mrs Follwell thanked Cllr Sant for all of his hard work as Chairman of the Parish Council especially during the more recent difficult times.

2. TO ELECT A VICE-CHAIRMAN

Cllr J Neal was proposed and seconded as Vice Chairman and there been no other nomination Cllr J Neal was elected Vice Chairman.

3. TO RECEIVE A DECLARATION OF ACCEPTANCE OF OFFICE FROM THE NEWLY- ELECTED CHAIRMAN

Mrs. V Follwell signed the Declaration of Acceptance of Office.

4. TO RECEIVE APOLOGIES FOR ABSENCE

No apologies were received.

5. TO RECEIVE DECLARATIONS OF OFFICE FROM THE NEWLY ELECTED COUNCILLORS.

Declarations of Office were signed by Mrs V.Folwell C. Follwell, P. Hunt, J. Neal, Ms J. Oppenheimer, D. Sant

6. CONSIDERATION OF CO-OPTION OF PARISH COUNCILLOR TO THE CURRENT VACANCY.

A written application had been received from Mr Mayer.

It was **resolved** to appoint Mr Mayer to the role of Parish Council for Chapel and Hill Chorlton Parish Council.

The declaration of office to be signed at the regular meeting on 12th June 2018.

7. GENERAL POWER OF COMPETENCE.

Chapel and Hill Chorlton Parish Council declared its eligibility to exercise the General Power of Competence as set out in the Localism Act 2011, s1-8, having a Council with two thirds elected members and a qualified Clerk..

8. REVIEW OF STANDING ORDERS.

Draft recommended revisions had been previously circulated by The Clerk. It was noted that the annual asset register had not been presented as recommended in the Standing Orders at this meeting, as that had already been received in the regular meeting in March 2018.

There was a query in relation to the number of councillors needed to request a reversal of a resolution within a 6-month period. Clerk to check with SPCA.

It was queried when the draft minutes of the Annual Meeting of the Parish Council would be agreed. It was noted that they would be agreed at the next regular meeting.

It was resolved to approve the revised Model Standing Orders subject to clarification of point 7a.

9. INSURANCE COVER.

The Clerk confirmed that there were appropriate measures in place for insurance cover in respect of all insurance risks, including the newly acquired BT telephone box. The renewal premium was scheduled to be approved at the regular meeting to follow directly afterwards.

10. COMPLAINTS PROCEDURE.

A draft procedure had been circulated by the Clerk for approval.

It was **resolved** to approve the Complaints procedure for Chapel and Hill Chorlton Parish Council.

(Cllr D Sant left the room at 8:05)

11. CONSENT TO SERVE AGENDAS/SUMMONS AND DRAFT MINUTES ON ALL COUNCILLORS.

It was **resolved** to approve the serving of the above documents by the Clerk via e-mail and consent was given by all councillors to use e-mails on the contact pages of the web site. This was also confirmed with Cllr D. Sant when he returned to the meeting.

12. TO FIX THE DATES AND TIMES OF REGULAR MEETINGS OF THE COUNCIL FOR THE ENSUING YEAR

It was resolved that Meetings would be held on the second Tuesday of each month, starting at 7:30pm. The exception would be in September 2018 when it would be held on the first Tuesday. No meeting would be held in August.

The Chairman thanked Councillors for their attendance and declared the Meeting closed at 8:07pm.