

Chapel and Hill Chorlton Parish Council

Clerk – Mrs. J Simpson
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13th August 2019

The next Regular Meeting of Chapel and Hill Chorlton Parish Council will be held on **Tuesday 20th August 2019 commencing at 7:30pm, in the chalet adjacent to Copeland Cottage, Haddon Lane, Chapel Chorlton**, for the purpose of transacting the following business.



AGENDA

1. To receive apologies for Absence (through the Clerk in accordance with standing orders)
2. To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda.
3. Public Participation. (Open Forum); Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.
4. To consider approving and signing the Minutes of the last Regular Meeting held on 9th July 2019.
5. To consider matters arising from the Minutes in item 5 not included elsewhere on the agenda.
6. To receive Reports from Borough and County Councillors.
7. To consider the following planning applications received (and any that are received between date of agenda and meeting).
8. To note the decision of the building inspector to uphold the appeal re Croft Farm development.(Previously circulated)
9. Update on Neighbourhood Development Plan.
10. Stableford Flower Beds
 - a. To note any progress.
11. Speed Indictor Device in Hill Chorlton.
 - a. To note the data analysis.
 - b. To note installation issues.
12. To consider the proposal of the installation of "gates" in the Hill Chorlton area.
13. Local Council Award Scheme.
 - a. To confirm by resolution that the following policies and procedures are in place and are published on-line:
 - Standing Orders.
 - Financial Regulations.
 - Code of Conduct linked to Councillors Interests.
 - Publication Scheme.
 - Last Annual Return.
 - Transparent information about council payments.
 - Calendar of all meetings including the Annual Meeting of Electors.
 - Minutes for one year of full council meetings
 - Current agendas.
 - Budget and precept information for the current year.
 - Complaints procedure.
 - Council contact details and councillor information in line with the transparency code.
 - Action Plan for current year.
 - Evidence of consulting the community.

- Publicity advertising council activities.
 - Evidence of participating in Town and Country Planning.
- b. To further confirm by resolution that the Council has the following policies and procedures in place:
- Risk Management Scheme.
 - Register of assets.
 - Contracts for all members of staff.
 - Up to date Insurance policies that mitigate risks to public money.
 - Disciplinary and Grievance procedures.
 - Policy for training new staff and councillors.
 - Record of all training undertaken by staff and councillors in the last year.
 - A clerk who has achieved 12 CPD points in the last year.
14. To note any matters of concern relating to Parish appearances or Highways.
15. To discuss any feedback from the consultation re tree planting on the village green and resolve any further actions including the placing of any orders with Woodland Trust..
16. Rural Runabout.
- a. To receive feedback from the AGM held on 22nd July 2019.
- b. To nominate a representative to attend board meetings.
17. To consider **Financial Matters** including:
- a. To approve the payment schedule and transfers as attached in appendix A
- b. To approve the review of the financial risk schedule.(Previously circulated)
- c. To consider adopting the new Model Financial Regulations as produced by National Association of Local Councils (NALC), July 2019. (Previously circulated)
- d. To approve the delegated authority of the Clerk to make any urgent payments prior to the next regular meeting scheduled for 8th October 2019.
- e. To approve the attendance of the Clerk at Cheshire SLCC day conference in Northwich in October 2019 (£12 contribution)
18. To receive the Clerk's Report, and to consider correspondence received since the last Meeting; (Appendix B circulated)
- a. Update from the LAP held on 18th July 2019.
19. To consider the Race, Equality and Crime & Disorder Statement for the Meeting;
20. To note Councillors' planned absence.
21. To confirm the date and venue for the **next regular Meeting of Chapel and Hill Chorlton Parish Council** as Tuesday 8th October 2019, to commence at 7:30pm, Copeland Cottage, Haddon Lane, Chapel Chorlton

The Public and Press are welcome to attend but please note that they may be excluded for any item the Council decide should be treated as confidential.