

Chapel and Hill Chorlton Parish Council

Clerk – Mrs. J Simpson
10, Freebridge Close, Longton, Stoke-on-Trent. ST3 5XQ

Tel: 07563660298

9th May 2018

The Annual Meeting of Chapel and Hill Chorlton Parish Council will be held on **Tuesday 15th May 2018 commencing at 7:30pm**, at **Copeland Chalet adjacent to Copeland Cottage, Haddon Lane, Chapel Chorlton**, for the purpose of transacting the following business.

(Please note that Copeland Cottage is in use by young people that evening so please does not try to access the cottage. The chalet for the meeting is adjacent to the cottage.)



AGENDA

1. To elect a Chairman.
2. To elect a vice chairman.
3. To receive a Declaration of Acceptance of Office for the Chairman.
4. To receive Apologies for Absence (through the Clerk in accordance with standing orders)
5. To receive Declarations of Acceptance of Office from the newly elected councillors unless already done so prior to the meeting and to resolve to permit any outstanding acceptances to be made in the presence of the Clerk, prior to the next regular meeting to be held on 12th June 2018.
6. To receive written applications for the office of Parish Councillor and to co-opt a candidate to fill the existing vacancy.
7. To receive the Declaration of Office for the co-opted Parish Councillor.
8. To declare the eligibility of Chapel and Hill Chorlton Parish Council under The Localism Act 2011, sections 1-8, the right to use the General Power of Competence. (GPC)
9. To receive and approve the revised and updated Model Standing Orders for Chapel and Hill Chorlton Parish Council.
10. To confirm that appropriate arrangements are in place for insurance cover in respect of all insured risks.
11. To receive and approve the draft complaints procedure for Chapel and Hill Chorlton Parish Council.
12. To seek consent to serve agendas/summons and draft minutes on all councillors using e-mail.
13. To fix the dates and times of Regular Meetings of the Council for the ensuing year.
This is currently the second Tuesday in the month, with no meeting in August.
Request from the Clerk to hold the September meeting on 1st Tuesday of that month (4th September) due to annual leave.

The Public and Press are welcome to attend but please note that they may be excluded for any item the Council decide should be treated as confidential.