

Chapel and Hill Chorlton Parish Council

Clerk – Mrs. J Simpson
10, Freebridge Close, Longton, Stoke-on-Trent. ST3 5XQ

Tel: 07563660298

6th December 2017

The next Regular Meeting of Chapel and Hill Chorlton Parish Council will be held on **Tuesday 12th December 2017 commencing at 7:30pm**, at **Copeland Cottage, Haddon Lane, Chapel Chorlton**, for the purpose of transacting the following business.



AGENDA

1. To receive Apologies for Absence (through the Clerk in accordance with standing orders)
 2. To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;
 3. Public Participation. (Open Forum) ; Members of the public are invited to address the Council on any issue over which it has power for up to 5 minutes each, with the item lasting up to a maximum of 15 minutes.
 4. To consider approving and signing the Minutes of the last Regular Meeting held on 30th October 2017
 5. To consider matters arising from the Minutes in item 5 not included elsewhere on the agenda.
 6. To consider approving and signing the minutes of the extra ordinary meeting held on 13th November 2017.
 7. To consider matters arising in 7 not included elsewhere in the agenda.
 8. To receive Reports from Borough and County Councillors.
 9. Policies and procedures.
 - To consider approving the adoption of the Model Standing Orders for Chapel and Hill Chorlton Parish Council.(Draft circulated by the Clerk)
 - To consider approving the adoption of Model Financial Orders for Chapel and Hill Chorlton Parish Council. (Draft circulated by the Clerk.)
 10. To consider **Financial Matters** including:
 - a. To note the matters to be drawn to the attention of CHCPC from the external auditors for 2016/17
 - b. To consider priorities for a draft budget for 2018/19 (Draft versions circulated)
 - c. To consider the current financial situation.
 - d. To approve the purchase of a PC for the Council. (332.50 budgeted from transparency fund)
 - e. To approve the purchase of associated software for the above PC. (£101.60 budgeted from transparency fund)
 - f. To approve the purchase of a scanner. (£83.31 budgeted from transparency fund)
- To consider the exclusion of the public due to the confidential nature of the following two agenda matters to be discussed.*
11. To approve the gratuity payment to the retired Clerk as per contract.
 12. To consider approving the expenses accrued by the retired clerk from 1st April 2017-1st November 2017.

13. To note any progress on the web site and approve any actions delegated to the Clerk that may be necessary to take the project forward.
14. To receive an update re Neighbourhood development plan. (minutes from 21st November previously circulated)
15. To receive an update from the meeting of the LAP held on 17th November 2017.
16. To consider submitting an expression of interest to the Police and Crime Commissioners Office re procurement of speed reduction notices. (E-mail circulated 17th November 2017)
17. To approve the advertisement for the appointment of Parish Councillor-casual vacancy.
18. To consider the following planning applications received (and any that are received between date of agenda and meeting)
19. To consider **Town and Country Planning** matters generally and to receive details of Planning Results;
 - Coombesdale-comments for Planning Enforcement.
20. To receive the Clerk's Report, and to consider correspondence received since the last Meeting;
 - Complaint re Web site and notice boards.(Previously circulated)
21. To consider the Race, Equality and Crime & Disorder Statement for the Meeting;
22. To note Councillors' planned absence.
23. To confirm the date and venue for the next **Regular Meeting** and all meetings in 2018 up to and including the Annual Meeting of Chapel and Hill Chorlton Parish Council.

***The Public and Press are welcome to attend** but please note that they may be excluded for any item the Council decide should be treated as confidential*